



Phone : (033) 2555-4562

Maharaja Manindra Chandra College

20, RAMKANTA BOSE STREET, KOLKATA-700 003
(NAAC Accredited)

Ref. No.....

Date...19.8.19

LIBRARY NOTICE

Issue of Library Membership Card to 3rd Semester (Hons.+Gen.) Students (First Phase)

It is notified for all concerned that the process of issuing Library **Membership Card** to all 3rd Semester B.A/B.Sc./ B.Com (Hons.+Gen.) students of our college in the session 2019-2020 will commence on and from 20th August, 2019 from Central Library according to the following schedule.

Place of issue	Semester/Stream	Date	Issuing Time
Central Library, 2 nd Floor	3 rd Semester B.A/B.SC. / B.Com (Hons. +General)	20.08.2019 To 26.8.2019	2 P.M To 3.30 P.M

Required Documents for issue Library Card:-

- College Acknowledgement Card (Compulsory)
- Stamp Size colour Photo (1 copy)
- Submission of old Library Cards of existing members (for 3rd Sem. students only).

N.B. :

1. Issuing Time: 2 P.M - 3.30 P.M. (Monday – Friday except Saturday & Holiday)

Saturday Timing: 11 A.M. to 1.30 P.M

2. If any student fails to collect Library Membership cards from Central Library within the period mentioned then he/ she may wait for the **Second phase**.

3. Please follow the **College Website and Library Notice Board** regularly for any kind of information.


Principal
Maharaja Manindra Ch. College
Kolkata-700 003


H.O.D.
Department of Library
Maharaja Manindra Ch. College
Kolkata-700 003

(Soumen Kayal)